



## **Job Description**

<b>Title</b>	Abusers Intervention Program (AIP) Case Manager
<b>Department</b>	Domestic Violence Services (DVS)
<b>Reports to</b>	AIP Manager

**AIP Overview:** The Domestic Violence Abuse Intervention program provides services to individuals who commit domestic violence with the goal of reducing violent behaviors, promoting survivor safety, and increasing accountability for program participants. Core activities include; ongoing assessment, treatment planning, group services, individual services, convening a Multi-disciplinary Treatment Team (MTT), discharge planning, and post-discharge follow-ups.

**Job Summary:** Program staff will co-facilitate AIP groups alongside Clinicians and provide supportive services to participants. They will also support the Clinician in the development of Treatment Plans for participants and participate in Multi-Disciplinary Treat Team meetings as part of ongoing client assessment.

### **Job Responsibilities:**

- Participant Intervention and Goal Setting
- Assists clinical staff in development of individualized treatment plan based on participant strengths, static and dynamic risk factors, needs, offense type (e.g., internet offending, noncontact, etc.), and identified diagnoses
- Participates in the MTT for all participants for the purpose of collaborating and coordinating participant treatment through informed decision making related to risk assessment, treatment, behavioral monitoring, and management of participants
- Assists clinical staff in the facilitation of Group and Individual Sessions using approved curriculum and Motivational Interviewing strategies
- Provides supportive services to participants, such as case management. Applies a survivor -centered approach to practice and case management
- Keeps survivor and community safety as a number one priority
- Advocates for survivor protection and community safety
- Incorporates a survivor -centered approach to treatment planning
- Considers survivor impact and needs when making clinical decisions
- Collaborates with survivor representatives (information sharing) Development of Professional Self
- Appropriately utilizes Supervision to discuss cases, discuss professional strengths and areas of growth in non-defensive manner, and integrates concepts discussed into practice
- Seeks appropriate growth and learning opportunities by developing short- and long-term professional goals and staying current on research, literature, and best practices in DV

abuse intervention programs

- Demonstrates self-awareness by maintaining professional boundaries and managing transference
- Exhibits professional communication skills with clients, MTT members, court systems and other stakeholders
- Participate in peer consultation with other DCF-contracted consultant and staff from other AIPs on regular basis as dictated by DCF
- Teams with DCF on program development, implementation, and evaluation activities
- Writes monthly progress reports for referrals sources
- Additional duties, as assigned

### **Educational Requirements:**

Graduation from an accredited college or university with a bachelor's degree in social work, counseling or other related area. Experience: Training and experience in domestic violence is required. License: N/A Required

### **Knowledge, Skills & Abilities:**

- Organizational skills with the ability to manage numerous participant cases simultaneously.
- Outstanding human relations skills and the ability to function autonomously and in a team environment
- Effective oral and written communication skills
- Effective problem-solving skills, including the identification and communication of problems and/or issues with appropriate team and management staff
- Demonstrates skills in the facilitation of Groups
- Knowledge of DV dynamics, Power and Control, mental health competencies and substance use/abuse competencies
- Knowledge of victimization
- Experience working with diverse, underserved or culturally specific populations (i.e. immigrant, female, LGBTQ+).
- Awareness of survivor and public safety issues and considerations.
- Knowledge of resources and/or services in the community for the target population

### **Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by the AIP CASE MANAGER It is not an exhaustive list of all responsibilities, duties, and skills required. All personnel may be required to perform duties in addition to those outlined above from time to time, as needed.

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Interested candidates should email their resume and cover letter to Joaneileen Coughlan at [jcoughlan@womenrising.org](mailto:jcoughlan@womenrising.org) or fax it to 201-333-9305